

CURRICULUM VITEA

PERSONAL DATA

Name:	Usman Lawan
Date of Birth:	1 st October, 1980
Sex:	Male
Marital Status:	Married
State of Origin:	Borno
Local Government Area:	Maiduguri
Contact Address:	Deribe Mosques of Dala, Maiduguri Borno State
Email Address:	usmlawanfud@gmail.com
Phone Number:	08037054806, 08056146341

INSTITUTE ATTENDATED WITH DATES

Bayero University Kano.	2012-2014
University of Miaduguri.	2004-2010
Government College Maiduguri.	1995-2001
Bolori Primary School.	1989-1994

CERTIFICATE OBTAINED WITH DATES

Postgraduate Diploma Information Management.	2014
Bachelor Library Science.	2010
Senior School Leaving Certificate.	2001
First School Leaving Certificate.	1994

WORKING EXPERIENCE.

Fourteen Years Working at the Federal University Dutse, Jigawa State.

One Year National Youth Service at Ahmadu Bello University, Zaria.

Industrial Training at University of Maiduguri, Ramat Library.

POSITION/RESPONSIBILITY

Head of Readers Service Division.

Head of Faculty of Science, Library.

Library Officer.

REFEREES

Chief Registrar,
Borno State Judiciary Area Court Division,
High Court Complex,
Maiduguri – Borno State.

Tel: 07035087451.

Hussaini Yaro,
Lecturer II,
Federal Polytechnic Bauchi,
Bauchi State.

Tel: 08068135765.

Abubakar Halilu Girei,
Lecturer II,
Federal University Dutse,

Department of Soil Science,
Jigawa State.

Tel: 08027945347

COVER LETTER

I am a graduate of Library and Information Science, LRCN registered and Certified Librarian of Nigeria (CLN) with information managing experience and foundational experience in information science, and with vast knowledge in information management.

My key strengths include effective communication, strong troubleshooting skills, Quick problem solving ability and passionate to learn and adopt new information technologies and skills.

As my years of education and experience coupled with my training in Librarianship and information Administration makes me feel confident that I can excel and live up to the expectations in performing the duties assigned with utmost dedication, sincerity, quality and professionalism.

In view of the above I wish to state my suitability for the post of any suitable position.

Attached herewith is my resume for your scrutiny, thank you for having time to go through it.

Yours Faithfully,

Usman Lawan. CLN.