

NO. 1 TOLA ROAD KAREWA NEW EXTENSION P.O.BOX 1691 YOLA, ADAMAWA STATE
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ABUBAKAR SAIDU BASHIR

PERSONAL INFORMATION:

SEX:	MALE
DATE OF BIRTH:	17 th JULY 1979
PLACE OF BIRTH:	NGURU (YOBE STATE)
STATE OF ORIGIN:	ADAMAWA STATE
LOCAL GOVERNMENT AREA:	(BAZZA) MICHIKA
MARITAL STATUS:	MARRIED WITH FOUR CHILDREN

OBJECTIVE:

To work with existing staff, facilities contributing the best of my abilities so as to improve organizational, operational and management goal and set down target.

SKILLS

Effective Written and Oral Communication Skills, Respond Positively to Change.

CONFERENCE, SEMINAR, TRAINING & WORKSHOP ATTENDED

2025 TETFund IN COLLABORATION WITH JOYFUL SOUND LIMITED

Theme: Fostering University-Community Collaboration through Local Economic Development

2025 CHATERED INSTITUTE OF PUBLIC ADMINISTRATION AND GOVERNANCE,
U.S.A

CHARTERED PUBLIC ADMINITRATOR
(Executive Category)

2024 QATAR UNIVERSITY

7th International Conference in Doha, Qatar.
Theme: Entrepreneurship for Sustainability Impact

2024 INSTITUTE OF CORPORATE ADMINISTRATION OF NIGERIA

2024 Administrative Professionals Conference

Theme: Mastering the Art of Professionalism in Modern Organization.

**2024 INSTITUTE OF PROFESSIONAL MANAGERS AND ADMINISTRATION
OF NIGERIA (IPMA)**

National Conference on Working Environment and its Effect on Employee Productivity.

2023 DIGITAL BRIDGE INSTITUTE

Advanced Digital Appreciation Programme for Tertiary Institutions.
Digital Skills, Cybersecurity & Emerging Technologies (DISCET)

2023 INSTITUTE OF CORPORATE ADMINISTRATION OF NIGERIA

2023 Administrative Professionals Conference

Driving Operational Excellence through Strategic Innovations in
Uncertain Times.

2023 IMPERIAL SCHOOL OF MODERN MANAGEMENT

“LEADING THROUGH RESILIENCE AND AGILITY”

Developing Creative and Adaptive Resilient Strategies for Leadership Result.

2022 CHARTERED INSTITUTE OF PUBLIC DIPLOMACY AND MANAGEMENT

Annual Diplomacy and Management Conference;

- *Policy Implementation & Governance through Diplomacy with focus On Diplomatic Strategies in Diversity Management in an Organization.*

2022 CHARTERED INSTITUTE OF PUBLIC DIPLOMACY AND MANAGEMENT

Professional Training Programme

- . Effect of Diplomacy on Strategic Crises Management and Administrative Leadership in Private and Public Sectors.
- . Strategic Communication and Diplomacy Skill for Management Efficiency.

2022 CHARTERED INSTITUTE OF HUMAN RESOURCES MANAGEMENT

CERTIFIED PERSONNEL MANAGER

2021 PCRC NATIONAL CAPACITY BUILDING TRAINING WORKSHOP

Effectiveness of Community Policing in Relation with PCRC

2021 IMPERIAL SCHOOL OF MODERN MANAGEMENT

Effective Security Management

**2020 INSTITUTE OF PROFESSIONAL MANAGERS AND ADMINISTRATION
OF NIGERIA (IPMA)**

National Conference on Negotiation and Conflict Management in
Organizations.

**2020 UNIABUJA 11th MULTIDISCIPLINARY ACADEMIC CONFERENCE
PERTICIPATED AND PRESENTED A PAPER TITLED:**

*Effect of Organizational Culture on Performance Management of
Polytechnics in Nigeria*

**2019 CHARTERED INSTITUTE OF PUBLIC DIPLOMACY AND MANAGEMENT
*Mandatory Professional Training Programme;***

- *Identifying Leadership approaches to Management and
Governance with Diplomacy as a Strategy for Conflict Resolution.*
- *Fundamentals of Diplomacy and the Role of Public and Private
Sector Managers*

2018 SEARCH FOR COMMON GROUND (NGO),

Conflict Resolution and Human Right Training.

2018 SEARCH FOR COMMON GROUND (NGO),

Trauma Awareness, Resilience & Transformative Dialogue Training.

2011 NATIONAL INSTITUTE OF MANAGEMENT (Chartered)

Mandatory Continuing Professional Education Programme (MCPEP)
Certificate in strategic Management for Organizational Growth.

2007 IEC CARRIER TRAINING NETWORK

Job Creation and Awareness

MEMBERSHIP

2025 CHARTERED INSTITUTE OF PUBLIC ADMINISTRATION & GOVERNANCE, U.S.A

Fellow Member

2024 INSTITUTE OF CORPORATE ADMINISTRATION OF NIGERIA

Fellow Member

2022 CHARTERED INSTITUTE OF PUBLIC DIPLOMACY AND MANAGEMENT

Full Member

2022 CHARTERED INSTITUTE OF HUMAN RESOURCES MANAGEMENT
Fellow Member

2021 INSTITUTE OF CORPORATE ADMINISTRATION OF NIGERIA
Full Member

2020 INSTITUTE OF PROFESSIONAL MANAGERS AND ADMINSTRATORS
OF NIGERIA (IPMA)
Fellow Member

2020 NIGERIAN INSTITUTE OF MANAGEMENT (CHARTERED)
Full member

2012 INSTITUTE OF PUBLIC DIPLOMACY AND MANAGEMENT
Associate Member

EMPLOYMENT

2025 – DATE FEDERAL UNIVERSITY OF AGRICULTURE, MUBI
Academic Secretary

2025 – DATE FEDERAL UNIVERSITY OF AGRICULTURE, MUBI
Deputy Registrar Academic

2023 – 2024 FEDERAL POLYTECHNIC MUBI
Elected 11th Governing Council Representative
by the Polytechnic Congregation.

2023 – 2024 FEDERAL POLYTECHNIC MUBI
Deputy Registrar

2020 – 2023 FEDERAL POLYTECHNIC MUBI
Principal Assistant Registrar

2017 - 2021 COLLEGE OF HEALTH TECHNOLOGY MUBI
Part Time Lecturer

2017 - 2020 FEDERAL POLYTECHNIC MUBI
Senior Assistant Registrar

2014 – 2017 FEDERAL POLYTECHNIC MUBI
Assistant Registrar.

2010 – 2014	FEDERAL POLYTECHNIC Administrative Officer I	MUBI
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2007 -2008	NATIONAL YOUTH SERVICE CORPS (NYSC) <i>Asiegba Comprehensive Senior High School</i>	EKITI
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EDUCATION

2013	AHMED BELLO UNIVERSITY ZARIA <i>Master's in law Enforcement and Criminal Justice</i>	ZARIA
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2011	NATIONAL BUSINESS AND TECHNICAL EXAMINATION BOARD (NABTEB) <i>Certificate Exam</i>	
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2008	FEDERAL COLLEGE OF EDUCATION <i>Certificate in Computer</i> - o <i>Computer Foundation</i> - o <i>MS Office Applications</i> - o <i>Office XP and Access</i> - o <i>Dreamweaver</i>	YOLA
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2006	UNIVERSITY OF MAIDUGURI <i>BSc. Sociology & Anthropology</i>	MAIDUGURI
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1998	UNIVERSITY OF MAIDUGURI <i>OND Social Works</i>	MAIDUGURI
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1995	GENERA MURTALA MOHAMMED COLLEGE <i>SSCE</i>	YOLA
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1989	ARMY COMMAND CHILDREN SCHOOL <i>Primary School Certificate</i>	YOLA
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RESPONSIBILITIES

2026	FEDERAL UNIVERSITY AGRICULTURE, MUBI Member Examination and Lecture Time Table Committee.	
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2026	FEDERAL UNIVERSITY AGRICULTURE, MUBI Member Examination Misconduct Committee.	
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- 2026 **FEDERAL UNIVERSITY AGRICULTURE, MUBI**
Secretary Senate Business Committee.
- 2026 **FEDERAL UNIVERSITY AGRICULTURE, MUBI**
Member Appointment and Promotion Committee (APC).
- 2026 **FEDERAL UNIVERSITY AGRICULTURE, MUBI**
Member Central Admission Committee (CAC).
- 2026 **FEDERAL UNIVERSITY AGRICULTURE, MUBI**
Member Examination and Time Table Committee.
- 2026 **FEDERAL UNIVERSITY AGRICULTURE, MUBI**
Secretary Curriculum Development Committee (CDC).
- 2026 **FEDERAL UNIVERSITY AGRICULTURE, MUBI**
Member for the Selection of a Cleaning Service Provider.
- 2025 **FEDERAL UNIVERSITY AGRICULTURE, MUBI**
Overseeing of the Registry (Ag. Registrar) from 10th November, 2025 to 8th December, 2025.
- 2025 **FEDERAL UNIVERSITY AGRICULTURE, MUBI**
Member Committee for the Selection of an Accredited Health Maintenance Organisation (HMO) to Manage FUAMB Staff/Students Health Insurance (17th November, 2025).
- 2025 **FEDERAL UNIVERSITY AGRICULTURE, MUBI**
Member FUAMB Fund Raising Committee (17th October, 2025).
- 2025 **FEDERAL UNIVERSITY AGRICULTURE, MUBI**
Member Committee on Theft of Armored Cable at the Vice-Chancellor House (25th August, 2025).
- 2025 **FEDERAL UNIVERSITY AGRICULTURE, MUBI**
Member Committee for Production of Guidelines for the Promotion of Academic Staff (19th August, 2025).
- 2025 **FEDERAL UNIVERSITY AGRICULTURE, MUBI**
Member/Secretary FUAMB Maiden Matriculation Committee

(17th July, 2025.

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- 2025** **FEDERAL UNIVERSITY AGRICULTURE, MUBI**
Member FUAMB Endowment Fund Raising Committee (1st July, 2025).
- 2025** **FEDERAL UNIVERSITY AGRICULTURE, MUBI**
Member for Creating Awareness on the Commencement of Academic Programme in the University (9th July, 2025).
- 2025** **FEDERAL UNIVERSITY AGRICULTURE, MUBI**
Member/Secretary Admission Committee.
- 2025** **FEDERAL UNIVERSITY AGRICULTURE, MUBI**
Academic Secretary (1st July, 2025)
- 2025** **FEDERAL UNIVERSITY AGRICULTURE, MUBI**
Deputy Registrar Academic Affairs (25th April, 2025).
- 2025** **FEDERAL UNIVERSITY AGRICULTURE, MUBI**
Member Committee for the Purchase of Student Academic Gown (25th April, 2025).
- 2025** **FEDERAL UNIVERSITY AGRICULTURE, MUBI**
Overseeing of the Registry (21ST March – 7th April, 2025).
- 2025** **FEDERAL UNIVERSITY AGRICULTURE, MUBI**
Member Committee on Drafting of MoU for the use of Adamawa State University Facilities (28th February, 2025).
- 2024** **MEMBER 11th Governing Council Statutory Committee**
i. Students Affairs Committee
ii. Project Monitoring Committee
iii. Security Committee
Federal Polytechnic Mubi
- 2024** **Member 11th Governing Council Sub-Committee**
Sport and Development
Federal Polytechnic Mubi.

- 2023 Deputy Registrar Abuja Liaison Office
Polytechnic Liaison Office, Abuja.
Federal Polytechnic Mubi
- 2022 Member/Secretary Committee for Renovation of the Federal
Polytechnic, Mubi Guest House, Abuja.
Federal Polytechnic Mubi
- 2022 Liaison Officer of the Polytechnic Abuja
Federal Polytechnic Mubi
- 2022 General Manager FPM Abuja Guest House
Federal Polytechnic Mubi
- 2021 Member/Secretary Task Force Committee to Evacuate Debris in
Yola/Mubi Campus
Federal Polytechnic Mubi
- 2020 – 2022 Personal Assistant to the Rector FPM
Federal Polytechnic Mubi
- 2020 – 2022 Member/Secretary Polytechnic Housing Allocation Committee
Federal Polytechnic Mubi
- 2020 - 2022 Member/Secretary Institutional Advancement and Revenue
Generation Committee
Federal Polytechnic Mubi
- 2019 - 2020 Senior Assistant Registrar Academics
Federal Polytechnic Mubi
- 2019 INDEPENDENT NATIONAL ELECTORAL COMMISSION (INEC)
Collation Officer 2019 Governorship/State House of Assembly Election.
Yelwa Ward Mubi North Local Government,
Adamawa State
- 2019 *Member/Secretary Students Orientation Committee*
School of Communication and Information Technology
Federal Polytechnic Mubi
- 2017-2019 *Member/Secretary School Board*

*School Communication and Information Technology
Federal Polytechnic, Mubi.*

- 2017- 2019 School Officer**
School of Communication and Information Technology
Federal Polytechnic, Mubi.
- 2017-2019 Member/Secretary Staff Forum Committee**
School Communication and Information Technology
Federal Polytechnic, Mubi.
- 2017- 2018 Member, Publicity Committee, Annual National Conference**
School Communication and Information Technology,
Federal Polytechnic, Mubi.
- 2016- 2017 Member/Secretary Annual National Conference/Journal
Coordinating Committee,**
School of Preliminary and General Studies,
Federal Polytechnic, Mubi.
- 2013-2015 Secretary School Board,**
School of Preliminary and General Studies
Federal Polytechnic Mubi
- 2013-2015 Member Disciplinary Committee**
School of Preliminary and General Studies
Federal Polytechnic Mubi.
- 2012 Electoral Observer,**
Project Shift Count (NGO),
Adamawa State, 2012 Election.

REFERENCES

References Upon Request